

Regular Meeting Minutes
Village of Leaf River
Board of Trustees
December 9, 2024
RVC - Cafeteria - 7:00 pm

The Village Board of Trustees held their regular meeting and was opened by Mayor Pro-Tem Dea Groen by reciting the Pledge of Allegiance

In attendance at the Meeting: Mayor Pro-Tem, Dea Groen, Trustees, Caleb Goodrich, Bradley Plock, Nicki Shelton, Sandy Simms, and Leann Taylor. Treasurer Jan Myers, and Clerk Tena Krueger. Absent from meeting, Village President, Timothy C. Morris.

Trustee Taylor motioned to accept November 11, 2024; meeting minutes as presented. Trustee Goodrich seconded this. Ayes -Trustees Taylor, Goodrich, Shelton, Plock, and Simms. Nays – 0. Absent 1 – Village President, Morris. Motion Carried.

Trustee Shelton motioned to accept the Bills/Claims as presented. Trustee Simms seconded this. Ayes -Trustees Shelton, Simms, Taylor, Plock, and Goodrich. Nays-0. Motion Carried. Absent 1 – Village President, Morris. Motion Carried.

Trustee Goodrich motioned to accept the Treasurer’s report as presented. Trustee Simms seconded this. Ayes –Trustees Goodrich, Simms, Taylor, Shelton, and Plock. Nays – 0. Motion Carried. Absent 1 – Village President, Morris. Motion Carried.

MAINTENANCE

The New pump installation has been delayed for two weeks. This should take place in early December 2024.

OPEN COMMENT –

Bill Newkirk from Newkirk & Associates, Village’s Auditor, addressed the board regarding the yearly audit performed in June 2024. The Village passed the audit with a few remarks to work on for future audits. Segregation of duties was addressed. Day to day operations is performed by Treasurer and Clerk more daily quality control by the Trustees and Village President is suggested. Mr. Newkirk also mentioned that the Village implement an investment policy. The River Valley Complex needs to keep better records of spending with receipts and a more detailed report every month.

OLD BUSINESS

Trustee Plock motioned to pay The Cahoy Group \$36,811.00 for completed work at Well #2. Trustee Taylor seconded the motion. Ayes -Trustees Plock, Taylor, Simms, Goodrich, and Shelton. Nays – 0; Absent Village President Morris. Motion Carried.

NEW BUSINESS

Trustee Plock motioned to have President Morris have a cashier's check in the amount \$36,811.00 from Money Market Account #xxx133 at Solutions Bank in Forreton to The Cahoy Group. Trustee Goodrich seconded the motion. Ayes – Plock, Goodrich, Shelton, Simms, and Taylor. Nays – 0; Absent Village President Morris. Motion Carried.

PUBLIC WORKS/MAINTENANCE

Public Works Director, Joe Penn, addressed the garage door at the WWTP – 24/7 Garage door requests payment prepayment of \$4,200 and an additional \$800 upon completion. Trustee Plock did some research and contacted Elite Garage Door that quoted \$1,975 per door and \$3,950.00 complete with the hinge replaced.

Village Clerk will check into an insurance claim.

Meeting adjourned at 7:30 pm

The next meeting will be held on January 13, in the Cafeteria of the River Valley Complex at 7:00 pm

ATTEST: Tena L. Krueger, Village Clerk

APPROVED: January 13, 2025